

GUNNISON CITY COUNCIL AGENDAS

THE MEETINGS WILL BE HELD AS LISTED BELOW, ALL IN GUNNISON, CO

Amended 10:15AM, Monday, June 13, 2016

MONDAY

JUNE 13, 2016 **WORK SESSION** **6:30 P.M.**

City Council Dinner with City Manager Finalists at Blackstock Bistro, 122 W. Tomichi Ave. in Gunnison, CO

TUESDAY

JUNE 14, 2016 **WORK SESSION** **2:30 P.M.**

This Work and Special Session Meeting to be Held at Holiday Inn Express Board Room, 901 E. Tomichi, in Gunnison

City Manager Finalists Meeting with Community Member Panelists (with Council in Attendance)

JUNE 14, 2016 **SPECIAL SESSION** **4:35 P.M.**

Pursuant to Section 5.2 of the City of Gunnison Municipal Home Rule Charter, this Special Session meeting was called on June 13, 2016, by Mayor Richard Hagan in writing to City Clerk Gail A. Davidson

Executive Session; Pursuant to C.R.S. §24-6-402(4)(f)(1) to discuss personnel matters, except if the employee who is the subject of the session has requested an open meeting;

For City Council to receive input on City Manager Finalists from Community Member Panelists

JUNE 14, 2016 **WORK SESSION** **6:30 P.M.**

Finalists Present with Council at Public Reception, Council Chambers of City Hall, 201 W. Virginia Avenue in Gunnison, CO.

WEDNESDAY

JUNE 15, 2016 **SPECIAL SESSION** **8:00 A.M.**

Pursuant to Section 5.2 of the City of Gunnison Municipal Home Rule Charter, this meeting was called on June 13, 2016, by Mayor Richard Hagan in writing to City Clerk Gail A. Davidson.

Meeting to Be Held at Holiday Inn Express Boardroom, 910 East Tomichi Avenue, Gunnison, CO

- A. Open Special Session at 8:00 A.M.
- B. Executive Session; Pursuant to C.R.S. §24-6-402(4)(f)(1) to discuss personnel matters, except if the employee who is the subject of the session has requested an open meeting;
- C. **Discuss Procedures for Following Interviews**
- D. Conduct Interviews with City Manager Finalists
 - Katie Sickles: 8:30am – 9:25am
 - Chuck Reid 9:30am – 10:30am
 - Russ Forrest 10:30am – 11:35am 10:40am – 11:35am
 - Council Evaluates Finalists with SGR Representative 11:45AM – 1:00PM
 - Council Reaches Consensus on City Manager Selection (No Formal Action)
 - Open Special Session Meeting
 - Direct City Attorney to Enter into Contract Negotiations with City Manager Finalist
- E. Close Special Session

For further information, contact the City Clerk's office at 641-8140. **TO COMPLY WITH ADA REGULATIONS, PEOPLE WITH SPECIAL NEEDS ARE ASKED TO CONTACT THE CITY CLERK AT 641-8140 AT LEAST 24 HRS. BEFORE THE MEETING.**



To: City Councilors
CC: Interim City Manager Mark Achen
From: City Clerk Gail Davidson
Date: June 9, 2016
Re: Agendas for Week of June 13 - 15

Councilors:

The agenda for the week of the new City Manager interviews looks somewhat confusing. Here is an explanation of the process. The goal is to be as transparent as possible in Council actions but still protect an employee or future employee's right to privacy and confidentiality.

If a majority (three or more) of City Councilors will be attending a meeting or function at which discussion could occur that may involve future action by Council, then that constitutes a meeting and must be posted according to Colorado Open Meetings or Sunshine Law. Hence, when Council meets next week in open session, I have scheduled that as a Work Session meeting of Council. No formal action can be taken at a Work Session meeting. These include the following: the Monday, 6:30pm, June 13th dinner at Blackstock Bistro; the candidate's meeting with the Community Member Panelists at 2:30pm on Tuesday, June 14th at the Holiday Inn Express Conference Room; and the candidate's public reception meeting at 6:30pm on Tuesday, June 14th in the City Council Chambers.

If Council is going to privately discuss personnel issues, as defined in the Open Meetings Statutes, in this case the attributes of the City Manager finalists, this must take place in an Executive Session during a Special Session meeting. The Mayor can call a Special Session in writing to the City Clerk, and the Executive Session is listed as an agenda item in that written request. Two Special Session meetings to hold Executive Sessions were set for: 4:35pm, Tuesday June 14th, for Council to discuss the finalists with the Community Member Panelists; and then for 8:30am, Wednesday, June 15th, for City Council to interview each finalist individually, followed by discussion of the finalists with the SGR Recruiting Representative, and then Council coming to consensus on the City Manager finalist. No formal action can occur during an Executive Session. After closure of the Executive Session, Council will return to the open public Special Session meeting and direct the City Attorney to enter into contract negotiations with the unnamed finalist. Formal selection action on the finalist and approval of the negotiated employment contract will take place at an open public meeting, probably at the Tuesday, June 28th Regular Session Council meeting.

Please let me know if you have any questions regarding this process.

Thank you,
Gail

June 13, 2016

To City Clerk Gail A. Davidson,

Pursuant to Section 5.2 of the City of Gunnison Municipal Home Rule Charter, I, Richard Hagan, Mayor the City of Gunnison, am directing you, the City Clerk, to set a Special Session meeting of City Council for 4:35 P.M., Tuesday, June 14, 2016, in the Holiday Inn Express Boardroom, 910 E. Tomichi Avenue in Gunnison, CO to consider the following agenda items:

- Open Special Session at 4:35 P.M.
- Motion to go into Executive Session; Pursuant to C.R.S. 24-6-402(4)(f)(1) to discuss personnel matters, except if the employee who is the subject of the session has requested an open meeting; for the purpose:
 - Receive Input from Community Member Panelists on their Interviews with City Manager Finalists
- Close Executive Session
- Close Special Session

I understand the meeting will be properly noticed and posted per Colorado Open Meetings Law.

Thank you.

Mayor Richard Hagan

Date

EXECUTIVE SESSION MOTION FORM
MEETING DATE: TUESDAY, JUNE 14, 2016, 4:35 P.M.

I MOVE TO GO INTO EXECUTIVE SESSION:

The purpose of which is pursuant to C.R.S. §24-6-402(4)(f)(1) To discuss personnel matters except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting. The Executive Session is not open to the public.

June 13, 2016

To City Clerk Gail A. Davidson,

Pursuant to Section 5.2 of the City of Gunnison Municipal Home Rule Charter, I, Richard Hagan, Mayor the City of Gunnison, am directing you, the City Clerk, to set a Special Session meeting of City Council for 8:30 A.M., Wednesday, June 15, 2016, in the Holiday Inn Express Boardroom, 910 E. Tomichi Avenue in Gunnison, CO to consider the following agenda items:

- Open Special Session at 8:30 A.M.
- Executive Session; Pursuant to C.R.S. 24-6-402(4)(f)(1) to discuss personnel matters, except if the employee who is the subject of the session has requested an open meeting;
- Conduct Interviews with City Manager Finalists
 - Katie Sickles: 8:30am – 9:25am
 - Chuck Reid 9:30am – 10:30am
 - Russ Forrest 10:30am – 11:35am 10:40am – 11:35am
 - Council Evaluates Finalists with SGR Representative 11:45AM – 1:00PM
 - Council Makes City Manager Selection
 - Close Executive Session
- Open Special Session Meeting to
 - Direct City Attorney to Enter into Contract Negotiations with City Manager Finalist
- Close Special Session

I understand the meeting will be properly noticed and posted per Colorado Open Meetings Law.

Thank you.

Mayor Richard Hagan

Date

EXECUTIVE SESSION MOTION FORM
MEETING DATE: WEDNESDAY, JUNE 15, 2016, 8:30 A.M.

I MOVE TO GO INTO EXECUTIVE SESSION:

The purpose of which is pursuant to C.R.S. §24-6-402(4)(f)(1) To discuss personnel matters except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting. The Executive Session is not open to the public.